The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, February 24, 2015, at the School of Alternatives, 3770 Skyland Drive, Sylva, North Carolina. The following members were present:

Ken Henke, Chairman  
Ali Laird-Large, Vice-Chairman  
Elizabeth Cooper  
Matt Wike

Also present were Dr. Michael Murray, Superintendent; Dr. Kim Elliott, Assistant Superintendent; Chad Donnahoo, Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Agenda.

SPECIAL PRESENTATION

Dr. Beverly VanHook, School of Alternatives’ Principal, presented a video of Collin Norris, member of the Western Band of Cherokees and School of Alternatives’ student, who played several songs on a handmade flute and performed two Native American dances. Dr. VanHook thanked all the staff members who helped with the meeting arrangements.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board unanimously approved the consent action agenda:

A. Open Session Minutes of Regular Meeting of January 22, 2015.

INFORMATION AGENDA
A. **Agenda Item:** Superintendent’s Report  
   Presenter: Dr. Michael Murray

1. Dr. Murray thanked Dr. Van Hook and the School of Alternatives staff and congratulated Dr. Van Hook on her retirement and new position.

2. Dr. Murray reported on the make-up sequence for missed snow days. Spring break will not be used for make-up. Snow days that were built-in to the original calendar will be used first. The four teacher workdays at the end of the calendar will be converted to student days. Additional student days will be added at the end of the calendar as needed.

3. Dr. Murray announced that a meeting was held with all JCPS Instructional Assistants to inform them of changes in their schedules for the coming school year, due to continuing budget cutbacks. Instructional Assistant hours will be reduced from 40 hours to 32.5 hours per week and they will only work on student days. Benefits will not be cut or reduced.

B. **Agenda Item:** Maintenance Report  
   Presenter: Dr. Kim Elliott, Assistant Superintendent

Dr. Elliott updated the board on the following maintenance projects:

1. Gym Lighting Project Grant for $20,000 for Material - Matching Labor to date $10,000  
   Currently completed 5 gyms (FV, BR, SA, SMHS-Old gym, CVS)  
   We have enough lights to include Scotts Creek on Upgrade  
   Removed over 125 old lights with a total of over 50,000 watts  
   Installed Less than 100 new lights with a total of 32,000 watts  
   300 Man Hours to date on Project

C. **Agenda Item:** Title III Improvement Plan  
   Presenter: Mrs. Terri Hollifield, Title III Director

Mrs. Hollifield presented the board with information about the Title III Improvement Plan. This formula grant provides professional development for teachers, including SIOP training.

D. **Agenda Item:** Surplus CTE Equipment  
   Presenter: Mrs. Angie Dills, CTE Director

Mrs. Dills informed the board that the following items have been determined to be surplus and will be sold on Govdeals.com:

1. CNC Router—Made by Techno LC Series 4896  
2. Battery Charger for an Electric Car  
3. Delta Rockwell Table Saw—Model 34350

E. **Agenda Item:** Unaudited Financial Summary  
   Presenter: Gwen Edwards

**ACTION AGENDA**

A. **Agenda Item:** Budget Amendments  
**Presenter:** Gwen Edwards, Finance Officer

Mrs. Edwards asked for approval of transfers and budget amendments for the State Public School Fund, and Other Specific Revenue Funds.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the above listed Budget Amendments.

B. **Agenda Item:** Reappointment of Elizabeth Knight to serve on Southwestern Community College  
**Presenter:** Board of Trustees as JCPS representative  
**Presenter:** Dr. Michael L. Murray, Superintendent

Dr. Murray made a recommendation that Mrs. Elizabeth Knight be allowed to continue representing Jackson County Public Schools as the representative to Southwestern Community College Board of Trustees for an additional four year term.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve the reappointment of Mrs. Elizabeth Knight as the Southwestern Community College Board of Trustees Jackson County Public Schools representative.

C. **Agenda Item:** Calendar Approval for 2015-2016 – Final Review  
**Presenter:** Dr. Kim Elliott, Assistant Superintendent

Dr. Elliott presented the 2015-2016 School Calendars for final review and asked for board approval.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the 2015-2016 School Calendars.

D. **Agenda Item:** Field Trip Requests  
**Presenter:** Dr. Michael L. Murray, Superintendent

1. Band Competition Preparation – Smoky Mountain High School, JV and Varsity Winter Guard, Grades 8-12, Duncan, SC, March 21, 2015, Travel Tracker #1070
2. Dollywood – Smoky Mountain High School, Grades 9-12, Sevierville, TN, May 22, 2015, Travel Tracker #1147
3. Greensboro, NC - Smoky Mountain High School HOSA, Grades 9-12, Greensboro, NC, March 25-28, 2015, Travel Tracker #1073
4. Washington, DC – Smokey Mountain Elementary Schools, Grades 6-8, Washington, DC, June 22, 2015 to June 25, 2015, Travel Tracker #1122
5. YMCA Camp Greenville - Cullowhee Valley Elementary School, Grade 7, Cleaveland, SC, April 8, 2015 to April 10, 2015, Travel Tracker #1158.
6. Young Harris College - School of Alternatives, Grades K-8, Young Harris, GA, March 5, 2015, Travel Tracker #1082
Dr. Murray reviewed the field trip requests and asked the board for approval.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve the above listed field trips.

E. **Agenda Item:** Policy Update  
**Presenter:** Dr. Michael Murray, Superintendent

Dr. Murray reviewed the above listed policy update and asked the board for approval.

**Update:**
1. Staff-Student Relations (4040/7310)

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the above listed policy update.

**CLOSED SESSION**

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

**OPEN SESSION**

**Action:** Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:

A. Closed Session Minutes of Meeting on January 22, 2015.

**PERSONNEL ACTION AGENDA**

**Action:** A motion was made by Mrs. Ali Laird-Large to approve the personnel agenda as recommended by Dr. Murray and was seconded by Mrs. Elizabeth Cooper. The board unanimously approved the following recommendations:

**Employee Recommendations:**
1. Ammons, Stephanie – Afterschool Assistant, Cullowhee Valley Elementary School
2. Bailey, Kathryn – Substitute Child Nutrition Assistant, SMES, SCES, SMHS, FES
3. Bowers, Amanda – School Nurse, Smokey Mountain Elementary School, Scotts Creek Elementary School, and School of Alternatives
4. Calhoun, Cynthia – LEAP After School Director, Cullowhee Valley Elementary School
5. Frizzell, Brett – Technology Technician I, Central Office
6. Hoyle, Joe – Substitute Child Nutrition Assistant, Smoky Mountain High School
7. Jones, Alicia – Teacher, Blue Ridge Early College
8. Laney, Betty – Substitute Child Nutrition Assistant, CVES, FES, SCES, SMES, SMHS, SA
9. McCoy, Susan – Substitute Bus Monitor, Scotts Creek Elementary School and School of Alternatives
10. Mincey, Jackson Lee – Temporary CTE Teacher, Blue Ridge Early College
11. Morgan, Rebecca – Substitute Child Nutrition Assistant, CVES, FES, SCES, SMES, SMHS, SA
12. Reis, Kristopher – Principal, School of Alternatives
13. Sessoms, Todd – EC Homebound Teacher, Smoky Mountain High School
14. Schouler, Brent – Teacher, Blue Ridge Early College
15. Woody, Chad – Bus Driver and Custodian, Fairview Elementary and Smoky Mountain High School

Employee Resignations:
1. Bailey, Kristin Hooper – Teacher, Smokey Mountain Elementary School
2. Brown, Rachel – Teacher, Scotts Creek Elementary School
3. Graves, Carol – Custodian, Fairview Elementary School
4. Hart Jr., Jerry T. – Bus Monitor, Scotts Creek Elementary School
5. Kessler, Eileen – Tutor, Cullowhee Valley Elementary School
6. Tasker, Mary – Teacher, School of Alternatives

Employee Retirements:
1. Bradley, Dennis – Custodian, Fairview Elementary School
2. VanHook, Dr. Beverly – Principal, School of Alternatives

Non-Staff Coach Recommendations:
1. Arney, Mary Elizabeth “Beth” – Head Softball Coach, Cullowhee Valley Elementary School
2. Burns, Jennifer – Assistant Softball Coach, Cullowhee Valley Elementary School
3. Claxton, David – Head Men’s Golf Coach, Smoky Mountain High School
4. Couch, Jarrod – Assistant Track Coach, Smoky Mountain High School
5. Jamison, Taylor – Assistant Baseball Coach, Smokey Mountain Elementary School

Staff Coach Recommendations:
1. Eichorn, Amanda – Assistant Softball Coach, Scotts Creek Elementary School
2. Kilby, Charles – Head Middle School Baseball Coach, Blue Ridge Early College
3. Pendergast, Brandon – Assistant Men’s Golf Coach – Smoky Mountain High School
4. Porter, William – Assistant Baseball Coach, Scotts Creek Elementary School
5. Steinel, Ashley – Head Middle School Softball Coach and Assistant Junior Varsity Softball Coach, Blue Ridge Early College
6. Taylor, Mark – Assistant Spring Athletic Director, Smoky Mountain High School

Transfers Requiring Action:
1. Hawken, Virginia – From Teacher at Smokey Mountain Elementary School to EC Teacher at School of Alternatives
The next regularly scheduled business meeting of the Board of Education is March 24, 2015 at 6:00 p.m., at Smoky Mountain High School, 100 Smoky Mountain Drive, Sylva, NC.

**ADJOURNMENT**

There being no objection, Chairman Ken Henke adjourned the meeting at 7:15 p.m.

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Ken Henke, Chairman                        Dr. Michael L. Murray, Secretary