The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, July 28, 2014, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman  
Ali Laird-Large, Vice-Chairman  
Elizabeth Cooper  
Margaret McRae  
Matt Wike

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Assistant Superintendent; Chris Campbell, School Board Attorney; and Cora Fields, Board Assistant.

**CALL TO ORDER**

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

*Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve the Agenda.*

**OPEN SESSION FOR PUBLIC COMMENTS**

None.

**CONSENT ACTION AGENDA**

*Action: Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

A. Open Session Minutes of Regular Meeting on June 23, 2015

**INFORMATION AGENDA**

A. **Agenda Item:** Superintendent’s Report  
**Presenter:** Dr. Michael Murray

Dr. Murray updated the board on the following items:

1. Dr. Murray thanked everyone involved in the successful Summer Leadership meetings. He stated that several board members attended the two day in-service training that was held at Smoky Mountain High School. Dr. Murray said that he is proud of the talented group of people that we work with and that we are all ready for the challenges ahead.
2. Dr. Murray informed the board about a letter from Appalachian Women’s Museum thanking Jeremy Jones and the SMHS students for assisting in a cleanup at Montieth Park in Dillsboro.

3. Dr. Murray informed the board about the Nazarene Camp service day on July 21st at Cullowhee Valley Elementary School. More than 200 students assisted in cleaning up the front area of the school.

4. Dr. Murray informed the board about a letter he received from Blue Ridge Education Foundation. The letter thanked Jackson County Public Schools for efforts to obtain funding for teachers’ assistants throughout Jackson County.

5. Dr. Murray informed the board about a letter that was sent to parents about Jackson County Public Schools adopting a 10-point grading scale beginning with the 2015-2016 school year. He explained that this change will allow our students to be in a more competitive position as they apply for admission to out-of-state colleges and universities.

B. **Agenda Item:** Maintenance Update  
   **Presenter:** Joe Buchanan, Maintenance Director

Mr. Buchanan provided an update of the following maintenance projects:
- Blue Ridge School  
  Start renovation of front office  
  Began cooler and freezer installation for cafeteria
- Cullowhee Valley Elementary School  
  Finished water heater replacement  
  Roof replacements at 70%
- Fairview Elementary School  
  Air conditioning replacement complete in C Pod  
  Set Air conditioning unit in place in D Pod on July 29th
- Scotts Creek Elementary School  
  Carpet replacement complete in 4 classrooms
- School of Alternatives  
  Working with Sylva Rotary on walking trail
- Smoky Mountain High School  
  Roof replacement complete on B Building

C. **Agenda Item:** Child Nutrition Update  
   **Presenter:** Laura Cabe, Nutrition Director

Ms. Cabe updated the board on the status of changes to the Child Nutrition Program as follows:
1. DPI has changed the name from Child Nutrition to School Nutrition.
2. 10 sites have been set up and are being utilized for summer feeding.
3. JCPS has received a waiver on the whole grain requirement. This change will hopefully increase participation and decrease food waste.
4. JCPS will not be able to serve turkey this Thanksgiving due to the Avian Flu and the drought out west that is increasing food costs and availability.
5. The SMHS food share table test site was a huge success last school year and will be implemented county-wide this year.
6. Composting and recycling will be implemented this year.
7. Staff training continues to be a challenge. Professional chefs will be brought in for additional training.

D. **Agenda Item:** Technology Wireless Update  
   **Presenter:** David Proffitt, Technology Director
Mr. Proffitt updated the board that work will begin tomorrow on the wireless project. This $480K initiative will affect more than 2700 computers used by Jackson County Public Schools employees and students.

E. Agenda Item: Bus Garage Surplus
   Presenter: Dr. Kim Elliott, Assistant Superintendent

Dr. Elliott presented the following list of items that have been declared surplus and will be sold on govdeals.com:
   1. Unit #7010, 1995 Chevrolet Truck
   2. Radial tires and 2 boxes of tubes 9.00R20

F. Agenda Item: Unaudited Financial Summary
   Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of June 23, 2015.

ACTION AGENDA

A. Agenda Item: Budget Resolution for 2015-2016
   Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Budget Resolution for 2015-2016 and asked for approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Budget Resolution, as requested by Mrs. Edwards.

B. Agenda Item: Jackson Psychological Services Contract renewal for 2015-2016
   Presenter: Mrs. Gwen Edwards, Finance Officer

Mrs. Edwards presented the board with the 2015-2016 Jackson Psychological Services contract and asked for board approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Jackson Psychological Services contract for 2015-2016, as requested by Mrs. Edwards.

C. Agenda Item: Approval for Design of School of Alternatives plumbing and Smokey Mountain Elementary School HVAC
   Presenter: Mr. Joe Buchanan, Maintenance Officer

Mr. Buchanan presented the quote for the design of the plumbing upgrade at the School of Alternatives and the HVAC system upgrade at Smokey Mountain Elementary School and asked the board for approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve the design for the plumbing upgrade at School of Alternatives and the HVAC system at Smokey Mountain Elementary School.

D. Agenda Item: Computer Purchase
   Presenter: Mr. David Proffitt, Technology Director

Mr. Proffitt presented the quote for the purchase of 100 computers and asked for board approval.
Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the purchase of 100 computers from Tiber Creek Consulting.

E. Agenda Item: Microsoft Renewal  
Presenter: Mr. David Proffitt, Technology Director

Mr. Proffitt presented the quote for the Microsoft license renewal and asked the board for approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Microsoft license renewal.

F. Agenda Item: School Nutrition Procurement Plan  
Presenter: Mrs. Laura Cabe

Ms. Cabe presented the 2015-2016 School Nutrition Procurement Plan and asked for board approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the School Nutrition Procurement Plan.

Presenter: Dr. Michael Murray, Superintendent

Dr. Murray presented the School Resource Office contract renewal for 2015-2016 and asked for board approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve the renewal of the School Resource Office contract for 2015-2016.

H. Agenda Item: 2015/2016 Student Handbooks – All Schools: SMHS, BREC, JCEC, SA, BRS, CVES, FES, SCES, SMES  
Presenter: Dr. Kimberly Elliott, Assistant Superintendent

Dr. Elliott reviewed the 2015-2016 on-line student handbooks for all Jackson County Public Schools and asked the board for approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the 2015-2016 on-line student handbooks for all Jackson County Public Schools.

I. Agenda Item: Alternative Accountability Model – Option C  
Presenter: Dr. Kimberly Elliott, Assistant Superintendent

Dr. Elliott reviewed the Alternative Accountability Model – Option C and requested board approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve Option C of the Alternative Accountability Model.

J. Agenda Item: Policy Updates  
Presenter: Dr. Michael Murray, Superintendent

Updates:
   1. Immunization and Health Requirements for School (4110)

Dr. Murray presented the proposed changes to the above listed policy and asked for board approval.
Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the policy update as listed above.

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

OPEN SESSION

Action: Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Margaret McRae, the board unanimously approved the consent action agenda:

A. Closed Session Minutes of Meeting on June 23, 2015.

PERSONNEL ACTION AGENDA

Action: A motion was made by Mrs. Ali Laird-Large to approve the personnel agenda as recommended by Dr. Murray and was seconded by Mrs. Margaret McRae. The board unanimously approved the following recommendations:

Employee Recommendations:

1. Bennett, Regan – Teacher, Cullowhee Valley Elementary School
2. Blankenship, Susan – Inventory Clerk, Bus Garage
3. Caplinger, Kristen – Teacher, Cullowhee Valley Elementary School
4. Dills, Laura – Director of Elementary Education, Central Office
5. Dews, Mary – Teacher, Blue Ridge School
6. Danner, Connie – Virtual Lab Facilitator, Smoky Mountain High School
7. Fisher, Tammy – EC Teacher, Cullowhee Valley Elementary School
8. Grant, Bridget – EC Behavior Specialist, District
9. Green, Brittany – Teacher, Fairview Elementary School
10. Hawk, Nathaniel Derek – Virtual Lab Facilitator, Smoky Mountain High School
11. Henry, Kayla – Child Nutrition Assistant, Cullowhee Valley Elementary School
12. Hill, Melissa – Teacher, Smoky Mountain High School
13. Howell, Wendy – Teacher, Smokey Mountain Elementary School
14. Lundberg, Michelle – Teacher, Smokey Mountain Elementary School
15. Mace, Pam – Child Nutrition Assistant, Blue Ridge School
16. McMahani, Sammy – Teacher, Cullowhee Valley Elementary School
17. Miller, Renee – Receptionist, Smoky Mountain High School
18. Morris, Iris – Child Nutrition Assistant Manager, Smoky Mountain High School
19. Nelson, Joshua – Teacher, Scotts Creek Elementary School
20. Queen, Bernice – Child Nutrition Assistant, Smoky Mountain High School
21. Sellers, Jennifer – Tutor, Cullowhee Valley Elementary School
22. Smith, Shayne – Teacher, Cullowhee Valley Elementary School
23. Smith, Sheila – Teacher, Smokey Mountain Elementary School
24. Stokes, Anna – Child Nutrition Assistant, Smokey Mountain Elementary School
25. Vibert, Linda – Child Nutrition Assistant, Scotts Creek Elementary School
26. White, Michelle – EC Teacher, Blue Ridge School
27. Young, Connie – Child Nutrition Assistant, Cullowhee Valley Elementary School

**Employee Resignations:**
1. Carter, Thomas – Custodian/Bus Driver - Smokey Mountain Elementary School
2. Daniels, Melinda – ESL Teacher, Blue Ridge School
3. Hubbs, Rita – Teacher, Smokey Mountain High School
4. Massey, Shea – EC Teacher, Blue Ridge School
5. Trantham, Sabrina – Teacher, Fairview Elementary School
6. Wilson, Christin – Teacher, Cullowhee Valley Elementary School

**Staff Coach Recommendations:**
1. Bryson, Cody – Athletic Director, Smokey Mountain Elementary School
2. Stanick, Jason – Assistant Junior Varsity Football Coach, Smokey Mountain High School
3. Tuttle, Aaron – Assistant Junior Varsity Football Coach, Smokey Mountain High School

**Special Requests - Leave of Absence:**
1. McKee, Jennifer – Teacher, Blue Ridge School
2. Sorrells, Katie – Teacher, Smokey Mountain Elementary School

**Summer Employment:**
1. Cauley, Jonathan – Summer Camp Worker, Scotts Creek Elementary School
2. Eichorn, Amanda – Kindergarten Academy Teacher, Scotts Creek Elementary School
3. Ensley, Bailey – Summer Reading Camp Substitute Bus Driver, Scotts Creek Elementary School
4. Frese, Jamie – Kindergarten Academy Teacher, Smokey Mountain Elementary School
5. Hedden, Kimberly – Summer Reading Camp Substitute Bus Driver, Scotts Creek Elementary School
6. Hensley, Kasey – Summer Camp Worker, Scotts Creek Elementary School
7. Kilpatrick, Alicia – Kindergarten Academy Substitute, Smokey Mountain Elementary School
8. Nance, Kelsie – Summer Camp Worker, Scotts Creek Elementary School
9. Robinson, Leah – Kindergarten Academy Teacher, Smokey Mountain Elementary School

**Transfers Requiring Action:**
1. Fisher, Katrina – From Fairview to EC Teacher, Cullowhee Valley Elementary School
2. Nations, Ryan – From Scotts Creek Elementary School to EC Teacher Assistant, Cullowhee Valley Elementary School
3. Sloan, Patricia – From Smokey Mountain Elementary School to EC Teacher Assistant, Smoky Mountain High School
4. Tuttle, Aaron – From Cullowhee Valley Elementary School to EC Teacher Assistant, Smoky Mountain High School and Bus Driver at Cullowhee Valley Elementary School

**FYI – BOARD ACTION NOT REQUIRED**

**Staff and Non-Staff Returning Coaches:**

**Blue Ridge School and Early College**
1. Henkel, Jodi – Head Coach Varsity Volleyball
2. Henkel, Jodi – Head Coach Junior Varsity Volleyball
3. Bullard, Adam – Head Coach Varsity Boys Basketball
4. McCrickard, Ben – Assistant Coach Varsity Boys Basketball
5. Steinel, Ashley – Head Coach Varsity Softball
6. Steinel, Ashley – Assistant Coach Varsity Girls Basketball
7. Stillman, Holli – Head Coach Middle School Volleyball
8. Stillman, Holli – Head Coach Middle School Girls Basketball
9. Pressley, Tim – Head Coach Middle School Boys Basketball
10. Kilby, Charles – Head Coach Middle School Baseball
11. Phillips, Kevin – Assistant Coach Middle School Baseball
12. Mayse, Tim – Head Coach Varsity Soccer
13. Mull, Jim – Assistant Coach Varsity Soccer
14. Mayse, Tim – Head Coach Varsity Girls Basketball
15. Mayse, Tim – Head Coach Varsity Golf
16. Hall, John – Head Coach Varsity Baseball
17. Dillard, Dwayne – Assistant Coach Varsity Baseball
18. Stillman, Holli – Assistant Coach Middle School Softball

Cullowhee Valley Elementary School
1. Kastrinos, Glenn – Head Coach Soccer
2. Brueggar, Sarah – Assistant Coach Soccer
3. Davis, Barbara Renay – Head Coach Girls Basketball
4. Green, Travis – Head Coach Boys Basketball
5. Barkiewicz, Amanda – Head Coach Cheerleading
6. Brueggar, Sarah – Assistant Coach Cheerleading
7. Arney, Beth – Head Coach Softball
8. Burns, Jenny – Assistant Coach Softball
9. Medford, Taylor – Head Coach Baseball
10. Green, Travis – Assistant Coach Baseball
11. McRae, Libby – Head Coach Middle School Track
12. Leiming, Zach – Assistant Coach Middle School Track

Fairview Elementary School
1. Orr, Lauren – Head Coach Volleyball
2. Orr, Seth – Head Coach Baseball
3. Melvin, Jason – Head Coach Boys Basketball
4. Melvin, Casey – Head Coach Girls Basketball

Scots Creek Elementary School
1. Swartzwelder, Katie – Head Coach Soccer
2. Mahoney, Chris – Assistant Coach Soccer
3. Reynolds, Carrie – Head Coach Volleyball
4. Glenn, Anna – Assistant Coach Volleyball
5. Price, Hannah – Head Coach Girls Basketball
6. Carver, Chad – Assistant Coach Girls Basketball
7. Carver, Chad – Head Coach Baseball
8. Porter, William – Assistant Coach Baseball
9. Mahoney, Chris – Head Coach Softball
10. Eichorn, Amanda – Assistant Coach Softball

Smokey Mountain Elementary School
1. Bryson, Cody – Head Coach Soccer
2. Graafsma, Rebecca – Head Coach Volleyball
3. Elmore, Megan – Assistant Coach Volleyball
4. Elkins, Mike – Head Coach Girls Basketball
5. Pangle, Alaina – Assistant Coach Girls Basketball
6. Bryson, Cody – Head Coach Boys Basketball
7. Graves, Darrin – Assistant Coach Boys Basketball
8. Frese, Jaime – Head Coach Softball
9. Norton, Nicole – Assistant Coach Softball
10. Jamison, Steve – Head Coach Baseball
11. Jamison, Taylor – Assistant Coach Baseball

Smoky Mountain High School
1. Colvard, Tosha – Head Coach Varsity Cheerleading
2. Mulligan, Bekah – Assistant Coach Varsity Cheerleading
3. Henson, Mary – Spirit Coordinator
4. Phillips, Julie – Spirit Coordinator
5. Shuler, Pam – Head Coach Girls Cross Country
6. Pendergast, Brandon – Head Coach Boys Cross Country
7. Napert, David – Head Coach Varsity Football
8. Dengler, Ty – Assistant Coach Varsity Football
9. Pratt, Eric – Assistant Coach Varsity Football
10. Extine, Jamie – Assistant Coach Varsity Football
11. Sartain, Michael – Assistant Coach Varsity Football
12. Quinn, Tony – Head Coach Junior Varsity Football
13. Tuttle, Aaron – Assistant Coach Junior Varsity Football
14. Stanick, Jason – Assistant Coach Junior Varsity Football
15. Moody, Tony – Head Coach Middle School Football
16. Roberson, Mark – Assistant Coach Middle School Football
17. Burgess, Teddy – Volunteer Assistant Coach Middle School Football
18. Brown, Stephen – Head Coach Soccer
19. Cauley, Jeremy – Head Coach Junior Varsity Soccer
20. Parsons, Stevie – Assistant Coach Junior Varsity Soccer
21. Spivey, Pam – Head Coach Tennis
22. Crow, Mariah – Assistant Coach Tennis
23. Dezarn, Megan – Head Coach Varsity Volleyball
24. Swayne, Heather – Assistant Coach Varsity Volleyball
25. Chambers, Angela – Head Coach Junior Varsity Volleyball
26. Claxton, David – Head Coach Women’s Golf
27. Cleveland, Jimmy – Head Coach Boys Basketball
28. Phillips, Adam – Assistant Coach Varsity Boys Basketball
29. Pendergast, Brandon – Head Coach Junior Varsity Boys Basketball
30. Cauley, Jeremy – Assistant Coach Junior Varsity Boys Basketball
31. Toedtman, Eric – Head Coach Varsity Girls Basketball
32. Swayne, Heather – Assistant Coach Varsity Girls Basketball
33. Dunford, Olin – Head Coach Junior Varsity Girls Basketball
34. Banks, David – Head Coach Wrestling
35. Quinn, Tony – Assistant Coach Wrestling
36. Richards, Keith – Head Coach Middle School Wrestling
37. Crawford, Ray – Assistant Coach Middle School Wrestling

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is August 25, 2015 at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, Sylva, NC.
ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:30 p.m.

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Ken Henke, Chairman                     Dr. Michael L. Murray, Secretary