The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, August 25, 2015, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Matt Wike
Margaret McRae

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Assistant Superintendent; Chris Campbell, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Henke asked that the agenda be amended to include the renewal of the Superintendent’s contract and that the Smoky Mountain High School field trip to Wando High School be deferred to the September agenda.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the amended Agenda.

ACTION AGENDA

A. Agenda Item: Superintendent’s Contract
   Presenter: Mr. Ken Henke, Board Chairman

Mr. Henke asked that the Superintendent’s contract be renewed for an additional two years and include reimbursement of medical coverage for his family members.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the two year extension of the Superintendent’s contract and to include reimbursement of medical coverage for his family.

OPEN SESSION FOR PUBLIC COMMENTS

Mr. Greg Thompson spoke to the board about the accomplishments of the Smoky Mountain and Jackson County Athletics club. He asked the board to consider purchasing lighting for the softball and baseball fields.
Ms. Jennifer Trippe with the MANNA FoodBank presented information about the Poverty Simulation scheduled for September 15th. MANNA FoodBank and Macon County CareNet are sponsoring this simulation and invited the Superintendent and board members to attend.

CONSENT ACTION AGENDA

Action: Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:

A. Open Session Minutes of Regular Meeting of July 28, 2015.

INFORMATION AGENDA

A. Agenda Item: Superintendent’s Report
   Presenter: Dr. Michael Murray, Superintendent

Dr. Murray reported on the following:
- He recognized Mrs. Terri Hollifield on her retirement from Jackson County Public Schools. He said that she has dedicated her life and set high standards during her career.
- Dr. Murray stated his appreciation to the Jackson County community and said that he is proud of the many collaborative efforts underway throughout the county.
- Dr. Murray informed the board that all school opening went extremely well. He said that it was great to see the excitement of the students and staff coming back to school.
- Dr. Murray spoke briefly about the Summer Enrichment program that will be offered this year. This is an enrichment program, not punitive, and will help students to not lose ground academically over the summer.
- Dr. Murray spoke about the districts’ capital needs – 7 out of 9 schools need roof repairs or replacement.
- Dr. Murray informed the board that the state still does not have an approved budget in place. Funding for Teacher Assistants and Driver’s Education programs are still uncertain.

B. Agenda Item: Maintenance Update
   Presenter: Joe Buchanan, Maintenance Director

Mr. Buchanan updated the board on the following maintenance projects:
- Blue Ridge School and Early College
  - Walk in Cooler and Freezer
  - Remove old trailer at end of Vocational Building
- Cullowhee Valley Elementary School
  - K-2 Wing Roof
  - Hot Water Heaters
- School of Alternatives
  - Walking Track
  - Design of Water line Replacement
  - Design of additional bathroom and custodial closet
- Smoky Mountain High School
  - Renovation of Classroom in B Building after roof repairs
- Smokey Mountain Elementary
  - Design of HVAC K-2, 3-5, and Media Center
C. **Agenda Item**: Mountain Projects Representative  
   **Presenter**: Dr. Michael Murray, Superintendent

Dr. Murray presented a letter from Mountain Projects director, Patsy Dowling, requesting that the board of education appoint a board member to replace Mrs. Thurza McNair. Mrs. McNair has resigned from their board of directors.

D. **Agenda Item**: Unaudited Financial Summary  
   **Presenter**: Gwen Edwards, Finance Officer


**ACTION AGENDA**

B. **Agenda Item**: Budget Amendments  
   **Presenter**: Mrs. Gwen Edwards, Finance Officer

Mrs. Edwards asked the board for approval of transfers and budget amendments for the State Public School fund, Local Current Expense Fund, Federal Fund, and Other Specific Revenue Funds.

**Action**: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the transfers and budget amendments.

C. **Agenda Item**: Purchase of Scoreboard for Smoky Mountain High School  
   **Presenter**: Mrs. Gwen Edwards, Finance Officer

Ms. Edwards informed the board that Jackson County Schools has received a $30,000.00 grant from Harris Regional Hospital to purchase a scoreboard. Ms. Edwards provided the quote and asked for board approval to expend the funds.

**Action**: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the purchase of a scoreboard for Smoky Mountain High School.

D. **Agenda Item**: Purchase of Maintenance Service Truck  
   **Presenter**: Mrs. Gwen Edwards, Finance Officer

Mrs. Edwards presented the quote for the purchase of a new maintenance service truck in the amount of $32,835.19 and asked for board approval.

**Action**: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the purchase of a new maintenance service truck.

E. **Agenda Item**: Board Member CEU’s  
   **Presenter**: Dr. Michael Murray, Superintendent

Dr. Murray presented a list of continuing education units (CEU’s) for board training for 2014-2015 and asked for board approval.

**Action**: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the board member CEU’s for 2014-2015.

F. **Agenda Item**: Policy Updates
**Presenter:** Dr. Michael Murray, Superintendent

**Updates:**
1. Discretionary Admission (4130)

Dr. Murray presented the proposed changes to the above listed policy and asked for board approval.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the policy updates as listed above.

**G. Agenda Item:** Field Trips  
**Presenter:** Dr. Michael Murray, Superintendent

1. Habersham Central High School, Mount Airy, GA - Smoky Mountain High School Marching Band, Grades 8 to 12, Mount Airy, GA, October 24, 2015 – Travel Tracker #1673.  

Dr. Murray reviewed the above listed field trip requests and asked for board approval.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the above listed field trips.

---

**CLOSED SESSION**

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

---

**OPEN SESSION**

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:

1. Closed Session Minutes of Meeting on July 28, 2015

**H. Agenda Item:** Change to Board of Education meeting schedule  
**Presenter:** Dr. Michael Murray, Superintendent

Dr. Murray requested the board change the date of the September 2015 meeting to Monday, 09-21-15, in order to accommodate a change in one board members schedule, and asked for board approval.

**Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the change of date for the September board meeting.

---

**PERSONNEL ACTION AGENDA**

**Employee Recommendations:**
1. Allison, Marcus – Teacher, Smoky Mountain High School
2. Campbell, Chris, After School Assistant, Scotts Creek Elementary School
3. Cauley, Jonathan – Teacher, Scotts Creek Elementary School
4. Cauley, Jonathan – Substitute After School Assistant, Scotts Creek Elementary School
5. Costianes, Christina – After School Assistant, Cullowhee Valley Elementary School
6. Frazier, Janet – Instructional Technology Coordinator, Central Office
7. Gibson, Tony – Teacher, Scotts Creek Elementary School
8. Gillen, Ashley – Tutor, Cullowhee Valley Elementary School
9. Graham, Paul – Substitute Bus Driver, Smoky Mountain High School
10. Hall, Cindy – Part-time Receptionist, Jackson County Early College
11. Hickman, Melissa Danette – Teacher, Scotts Creek Elementary School
12. Jordan, Rose – Tutor, Smokey Mountain Elementary School
14. Kline, Elizabeth – Interim Teacher, Smokey Mountain Elementary School
15. Lanning, Shannon – Custodian and Bus Driver, Smokey Mountain Elementary School
16. Maney, Christy – Teacher, Smokey Mountain Elementary School
17. Martin, Carroll – Substitute Bus Driver, Smokey Mountain Elementary School
18. McKee, Kelly – Bookkeeper, Scotts Creek Elementary School
19. Messer, Melissa – Child Nutrition Assistant, Smoky Mountain High School
20. Morgan, Jennifer – After School Assistant, Cullowhee Valley Elementary School
21. Muir, Rebecca – Teacher, Cullowhee Valley Elementary School
22. Prokop, Elizabeth – Child Nutrition Assistant, Smokey Mountain Elementary School
23. Reavis, Chelsea – Bus Driver, Smokey Mountain Elementary School
24. Rhinehardt, Marty – Custodian and Bus Driver, Smoky Mountain High School
25. Stokes, Anna – Bus Driver, Smokey Mountain Elementary School
26. Taylor, Glenda – Substitute Child Nutrition Assistant, CVES, FES, SCES, SA, JCEC, SMHS
27. Elliott, Dr. Kimberly – Assistant Superintendent, Two year contract extension

**Employee Resignations:**
1. Blanton, Melinda – Teacher, Cullowhee Valley Elementary School
2. Brooks, Cayman – Virtual School/Computer Lab Facilitator, Smoky Mountain High School
3. Campbell, Chris – Tutor, Scotts Creek Elementary School
4. Carver, Chad – Teacher, Scotts Creek Elementary School
5. Cox, Victoria Ashley – Teacher, Smokey Mountain Elementary School
6. Deetz, Jennifer – Child Nutrition/Bus Driver, Smokey Mountain Elementary School
7. Hedden, Kimberly – Custodian/Bus Driver, Scotts Creek Elementary School
8. Hensley, Kasey – After School Assistant, Scotts Creek Elementary School
9. Kelly, Megan – Child Nutrition Assistant, Smokey Mountain Elementary School
10. Odom, Abbi – Teacher, Scotts Creek Elementary School
11. Shelton, Jacob – Assistant Principal, Scotts Creek Elementary School
12. Young, Peyton – EC Teacher, Cullowhee Valley Elementary School

**Employee Retirements:**
1. Lehman, Marcia – Teacher, Fairview Elementary School

**Non-Staff Coach Recommendations:**
1. Barringer, Katherine Elise – Head Coach Volleyball, Cullowhee Valley Elementary School
2. Case, Savannah – Assistant Coach Volleyball, Fairview Elementary School
3. Mills, Kirsten – Assistant Coach Varsity Volleyball, Blue Ridge Early College
4. Parham, Caleb – Assistant Coach Soccer, Smokey Mountain Elementary School
5. Urban, Tori – Assistant Coach Volleyball, Cullowhee Valley Elementary School
Staff Coach Recommendations:
1. Boles, Morgan – Assistant Coach Cheerleading, Scotts Creek Elementary School
2. Eichorn, Amanda – Assistant Coach Volleyball, Scotts Creek Elementary School
3. Gribble, Corina – Head Coach Soccer, Fairview Elementary School
4. Kilby, Charles – Head Coach Middle School Soccer, Blue Ridge Early College
5. Nelson, Josh – Head Coach Middle School Baseball, Scotts Creek Elementary School
6. Prince, Hanna – Head Coach Middle School Cross Country, District
7. Schouler, Brent – Head Coach Cross Country, Blue Ridge Early College
8. Sides, Mark – Assistant Coach Junior Varsity Men’s Soccer, Smoky Mountain High School

Summer Employment:
1. Ammons, Stephanie – Teacher Assistant position for Kindergarten Academy, Cullowhee Valley Elementary School
2. Davis, Janet – Teacher Assistant for Kindergarten Academy, Scotts Creek Elementary School
3. Pittman, Heather – Teacher for Kindergarten Academy, Fairview Elementary School

Transfers Requiring Action:
1. Rigdon, Danny – From Bus Driver at Smokey Mountain Elementary School to Bus Driver at Cullowhee Valley Elementary School
2. Sutton, Kelly – From EC Teacher at School of Alternatives to EC Teacher at Scotts Creek Elementary School
3. Watson, Sanji – From Bus Driver at Cullowhee Valley Elementary School to Bus Driver at School of Alternatives

Non-renewal of Employment:
1. Hamilton, Sharon – Tutor, Smokey Mountain Elementary School

FYI – BOARD ACTION NOT REQUIRED

Staff and Non-Staff Returning Coaches:
Scotts Creek Elementary School
1. Watterson, Sherri – Assistant Coach Middle School Cross Country

Action: Upon a motion made by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Murray.

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is September 21, 2015, at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:25 p.m.

____________________________________  __________________________________
Ken Henke, Chairman                             Dr. Michael L. Murray, Secretary